

**From:** [Jennifer Woronets](#)  
**To:** [Eric Blischke/R10/USEPA/US@EPA](#); [Chip Humphrey/R10/USEPA/US@EPA](#)  
**Cc:** [Jennifer Woronets](#)  
**Subject:** Scheduling weekly Portland Harbor meetings in February  
**Date:** 02/05/2010 10:42 AM

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Eric, Chip,

Based upon our conversation yesterday, I would like to coordinate a weekly meeting in February.

Please provide me your availability to attend a two hour meeting during the following timeframes:

Week of February 8<sup>th</sup>

Tuesday, February 9<sup>th</sup> between 1:30 - 5 pm

Wednesday, February 10<sup>th</sup> 3:00 - 5:00 pm (following the PH Managers meeting)

Thursday, February 11<sup>th</sup> between 11:30 am and 2:30 pm.

Week of February 15<sup>th</sup>

Wednesday, February 17<sup>th</sup> between 11 am and 3:30 pm

Friday, February 19<sup>th</sup> between 8 am and 4:00 pm

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Week of February 22<sup>nd</sup>

Monday, February 22<sup>nd</sup> between 8 am and 3:30 pm

Tuesday, February 23<sup>rd</sup> between 10:00 and 3:30 pm

Wednesday, February 24<sup>th</sup> between 11 am and 3:30 pm

Thursday, February 25<sup>th</sup> between 8 am and 4 pm

Please distribute to your team as appropriate. I have requested the same information from the group of individuals who attended yesterday's meeting on behalf of the LWG.

Please note that the meetings will most likely be held at Pearl Legal Group. A conference call number will be available for individuals to participate by phone.

Please let me know if you have any questions.

Thank you,  
Jen Woronets ☺  
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